V.G. Woodhouse & Co.

Tel: 020 8810 4500 ● Fax: 020 8248 4500 email: payroll@vgwoodhouse.co.uk ● www.vgwoodhouse.co.uk

What we need to set up your sole trader payroll with H M Revenue & Customs - please fax or email back

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Unique Taxpayer Reference Name Trading Name (if appropriate) Business Address - line 1 Business Address - line 2 Business Address - line 3 Postcode Home Address Home Address- line 1 Home Address - line 2 Home Address - line 3 Postcode Business Telephone Number Nature of Business Date of any payments or benefits paid Number of employees Tick if engaging subcontractors